

HEART & STROKE FOUNDATION OF ALBERTA, NWT & NUNAVUT (HSFA) – RESUSCITATION EDUCATION

10985 124 Street N.W. Edmonton, AB T5M 0H9

ALS INSTRUCTOR ANNUAL REGISTRATION FEE (DUE APRIL 1ST)

A registration fee of fifty dollars (\$50.00) is due annually on April 1st for Instructors in Advanced Cardiovascular Life Support (ACLS) and/or Pediatric Advanced Life Support (PALS). Your fee is applied to many direct and indirect expenses related to the ongoing development and maintenance of the Resuscitation Education delivery system. Examples are provided for your information.

- ❖ Maintain Resuscitation Education office accessibility: Telephone Numbers: Edmonton area: 780-733-3689, toll-free: 1-877-473-0333, email: re@hsf.ab.ca, website: www.resuscitationeducation.ca
- ❖ Maintain and further develop a website for instructor information.
- ❖ Ensure the HSFC guidelines and standards of course content and instructor competence are maintained.
- ❖ Maintain records of all resuscitation program training for Alberta, NWT & Nunavut.
- ❖ Maintain the Resuscitation Education records management system for all current instructors and medical directors and ensure that provincial and national registration requirements are adhered to.
- ❖ Respond to requests for verification of instructor and medical director credentials.
- ❖ Maintain a current list of ACLS and PALS courses available in Alberta, NWT & Nunavut.
- ❖ Provide a referral service for students searching for courses.
- ❖ Provide a referral service for instructors and medical directors interested in teaching or directing courses.
- ❖ Receive all course rosters, process appropriately to each level and credit instructors.
- ❖ Directly issue completion cards for ACLS and PALS providers and renewals.
- ❖ Directly issue annual registration cards for ACLS and PALS instructors and medical directors.
- ❖ Report statistics and demographics to the HSFA, NWT and Nunavut as well as HSFC, based upon established criteria and specific requests.
- ❖ Receive annual registration fees, review and advise instructors regarding their status.
- ❖ Ensure appropriate educational opportunities for instructor to maintain or improve current status.
- ❖ Ensure the availability of instructor and instructor renewal courses via the HSFA training centres to meet defined needs.
- ❖ Facilitate and support HSFC and American Heart Association (AHA) instructor reciprocity and transfer.
- ❖ Evaluate resuscitation programs including monitoring courses for purposes of quality assurance.
- ❖ Make Coordinator documents and forms available to course Coordinators upon receipt of course notification.
- ❖ Ensure course materials, equipment and teaching aids are available for use by instructors through the Resource Services Departments.
- ❖ Ensure current and valid exams are available.



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Finding answers. For life.